

HONEY RUN RETREATS, LLC EMPLOYMENT APPLICATION



Please Print Clearly

PERSONAL DATA

First name _____ Middle Initial _____ Last Name _____
Address _____ City _____ State _____ Zip _____
Home Phone (____) _____ Alt Phone (____) _____ E-mail _____
Social Security Number _____

EMPLOYMENT INFORMATION

Position Applied For: _____ Hourly or Salary _____ Desired Rate _____

Start Date _____ Shift Available _____ Days Available _____

Type of Employment (Circle One) Full Time Part Time Are you 18 years or older? (Circle One) YES NO

If you are a veteran of any branch of U.S. Armed Forces, did you acquire skills, which would be relevant for the position for which you are applying? (Circle One) YES NO

If yes, please describe: _____

The positions at Honey Run Retreats require nights, weekends and or holidays. Are you available to work at those times? (Circle One) YES NO

If NO please explain _____

Will you travel if the job requires it? (Circle One) YES NO

How were you referred to Honey Run Retreats? _____

Why do you want to work for Honey Run Retreats? _____

Are you able to perform the essential functions of the job you are applying for? YES NO If yes, please explain _____

EDUCATION AND TRAINING

High School _____ Address _____ City/ State _____

From _____ To _____ Course of Study _____ Diploma Yes _____ No _____

College/ University _____ Address _____ City/ State _____

From _____ To _____ Major / Minor _____ Diploma Yes _____ No _____

Type of Degree _____

Other _____ Address _____ City/ State _____

From _____ To _____ Major / Minor _____ Diploma Yes _____ No _____

Type of Degree _____

In the space provided please list other pertinent training or skills you have received (In High School, College, U.S. Armed Forces, Workshops or other special Courses)

BUSINESS OR PERSONAL REFERENCES

Name _____ Address _____ City/State _____
Relationship _____ Years Known _____ Phone(_____) _____
Name _____ Address _____ City/State _____
Relationship _____ Years Known _____ Phone(_____) _____
Name _____ Address _____ City/State _____
Relationship _____ Years Known _____ Phone(_____) _____

EMPLOYMENT EXPERIENCE

Begin with most recent. Indicate the name used if it is different than that given on this application

Employer Name _____ Address _____ City/State _____
Phone (_____) _____ From _____ To _____ Starting Pay _____ Ending Pay _____
Title _____ Job Description _____
Supervisor's name _____ Reason for Leaving _____
Employer Name _____ Address _____ City/State _____
Phone (_____) _____ From _____ To _____ Starting Pay _____ Ending Pay _____
Title _____ Job Description _____
Supervisor's name _____ Reason for Leaving _____
Employer Name _____ Address _____ City/State _____
Phone (_____) _____ From _____ To _____ Starting Pay _____ Ending Pay _____
Title _____ Job Description _____
Supervisor's name _____ Reason for Leaving _____
Employer Name _____ Address _____ City/State _____
Phone (_____) _____ From _____ To _____ Starting Pay _____ Ending Pay _____
Title _____ Job Description _____
Supervisor's name _____ Reason for Leaving _____

Are you currently employed (Circle One) YES NO If so, may we contact your current employer (Circle One) YES NO
If no, may we contact at a later date (Circle one) YES NO If yes, when may we contact them? _____

Please explain all periods of unemployment for the last 10 years _____

Have you ever been terminated from employment?(Circle One) YES NO If yes, please explain the circumstances surrounding your termination _____

SECURITY DATA

Answering "yes" to the following 2 questions does not constitute an automatic bar to employment. Factors such as date of the offense, seriousness and nature of the violation, rehabilitation and position applied for will be taken into account.

Have you ever plead "guilty" or "no contest" to or been convicted of a crime? (Circle One) YES NO

Have you ever been convicted of a felony? (Circle One) YES NO

If yes to either question, please briefly describe the circumstances, indicating the date, nature, and place of the offense and the disposition of the case _____

If the job you are applying for requires driving a vehicle, do you possess a valid Driver's License? (Circle One) YES NO Number _____ State _____

Have you ever been bonded? (Circle One) YES NO

Are you currently authorized to work in the United States (U.S. Citizen or Permanent Resident Alien authorized for employment?); (Circle One) YES NO

SOCIAL SECURITY NUMBER NOTICE

Social Security Numbers (SSN's) are used to match individuals with their application/examination file. Disclosure of your SSN is voluntary; however, a nine-digit number is necessary to process your application. Upon appointment and pursuant to Section 3121.891 of the revised Code and certain other laws and regulations, a request for a SSN is mandatory. Your SSN may be used for purposes including but not limited to the following: identification of obligors under child support orders, detection of welfare fraud, processing background checks and tax information or general employee identification.

APPLICANT STATEMENT AND CERTIFICATION

I certify that all information I have provided in order to apply for and secure work with this employer is true, complete and correct. I understand that if this application is not complete in it's entirety, it will not be processed and I will be automatically disqualified. I understand that this application remains current for only 30 days. At the conclusion of that time, if I have not heard from the employer and still wish to be considered for employment, it will be necessary for me to reapply and fill out a new application.

I understand that a background check will be required prior to employment and that in accordance with the Drug -Free Workplace Program drug testing may be required.

I expressly authorize, without reservation, the employer, its representatives, employees or agents to contact and obtain information from all references (personal and professional), employers, public agencies, licensing authorities and educational institutions and to otherwise verify the accuracy of all information provided by me in this application, resume, or job interview. I hereby waive any and all rights and claims I may have regarding the employer, its agents, employees or representatives, for seeking, gathering and using such information, as well as all other persons, corporations or organizations for furnishing such information about me.

I understand that this employer does not unlawfully discriminate in employment and no question on this application is used for the purpose of limiting or eliminating any applicant from consideration for employment on any basis prohibited by applicable local, state or federal law.

If I am hired, I understand that I am free to resign at any time, with or without cause or prior notice and the employer reserves the same right to terminate my employment at any time with or without cause or prior notice, except as may be required by law. This application does not constitute an agreement or contract for employment for any specified period or definite duration. I understand that no supervisor or representative of the employer is authorized to make any assurances to the contrary and that no implied oral or written agreements contrary to the foregoing express language are valid unless that are in writing and signed by the employer's Proprietor.

I understand that any offer of employment is conditional upon proof of legal authorization to work in the United States as required by the Immigration Reform and Control Act(I-9 document)

I understand that any information provided by me that is found to be false, incomplete or misrepresented in any respect, will be sufficient cause to (1) eliminate me from further consideration for employment (2) may result in my immediate discharge from the employer's service, whenever it is discovered.

I certify that I have read, fully understand and accept all the term of the foregoing Applicant Statement and Certification

Signature of Applicant _____ *Date* _____ / _____ / _____